

# AMERICAN PAYROLL ASSOCIATION

January 31, 2020

The Honorable Noel J. Shull  
Missouri House of Representatives  
201 West Capitol Avenue, Room 414  
Jefferson City, MO 65101

Re: H.B. 1311 and the Role of Private-Sector Employers in State Retirement Savings Plans

Dear Representative Shull:

The American Payroll Association (APA) set out to develop a report on the role of employers in state-sponsored retirement plans for employees who may not have a qualified employer-sponsored retirement plan available to them. The intent of the report is to offer interested stakeholders in state and local governments practical advice and considerations without recommending that governments undertake a plan or implement a specific approach. The report covers important issues, considering the full “life cycle” of an employee from new hire to termination or retirement.

Established in 1982, APA is a nonprofit association serving the interests of about 21,000 payroll professionals nationwide. APA’s primary mission is to educate its members and the payroll community about the best practices associated with paying America’s workers while complying with applicable federal, state, and local laws and regulations. On behalf of their employers APA members are directly responsible for withholding and remitting retirement funds to employees’ accounts.

The report is divided into sections starting with general concerns for employers, then taking the reader through a logical order of initial disclosure notices, enrollment for employers and employees, contribution amounts, notices of changes to employment status, a discussion on the remittance process, and notices regarding enrollment periods.

To discuss the report further and share ideas about the role of payroll professionals in government-sponsored retirement savings programs, please contact Alice Jacobsohn at 202-248-3901 or [ajacobsohn@americanpayroll.org](mailto:ajacobsohn@americanpayroll.org).

Sincerely,



Pete Isberg  
Cochair, APA State & Local Topics Subcommittee



Bruce Phipps, CPP  
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